



**Minutes of the Parish Council Meeting held in the Chapel, Kirdford on Monday 15th
July 2019 commencing at 7.30pm**

Present: Cllr Mrs A Gillett
Cllr Mr J Nicholls
Cllr Mr T Piedade
Cllr Mr T Brook
Cllr Mrs L Nutting
Cllr Mr S Croft
Cllr Ms N. Hume (DC)
Cllr Mrs L Ketteridge

In attendance: 0 members of the public

50. **Apologies for Absence:** - Cllr Mrs N Goddard, Cllr Mr D Irwin
51. **Public Participation:** - No Public present
52. **Disclosures of Interest:** - To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting. None received
53. **Approval of Meeting Minutes:** To resolve that the minutes from the Parish Council Meeting (17.06.19) and Planning Meeting (01.07.19) be signed as a correct record. The meeting AGREED UNANIMOUSLY and the minutes were duly signed.
54. **Reports from District and County Councillors:** Both CDC and DC have declared a Climate Emergency. NH will attend a Development, Planning & Infrastructure meeting and a fulltime officer is being employed to oversee the actions. WSCC are reporting that they are having a lot of contaminated recycling from the district. NH left the meeting 7.50pm
55. **Correspondence:** The correspondence was distributed for councillors to read. LK to investigate the request from CAGNE for contributions.
56. **Chairman's Announcements:**
Date for diaries 8th May 2020 is VE Day.
NH will attend the Coffee Morning on 3rd August 2019 at 10.30am
Phone Box is no longer under threat but LK is going to investigate if the PC can purchase the box.
Herons Farm Cottage, there have been many trees removed and the landlord has flattened the garden. The Clerk to write to the landlord expressing concern for the Countryside Act.

Training courses, any one wishing to attend a course this year should please let the Clerk know.

Southern Electric want to draw up a new agreement for their substation at the Village Hall, this has been passed to Peter Thompson, Treasurer of KVH.

Footpath 603 (Cornwood) and Footpath 822 (Beale House Farm) the footpath finger post signs have been reported as removed, Daryll Hobden visited and found the sign for Cornwood but the other sign was missing and will be replaced.

Southern Water: Thank you letter to be sent and copy to the CEO for the work carried out on Butts Common.

57. **The Parish Wildlife:** JN reported that a survey is being carried out along the River Kird. Water sampling has been carried out and the nitrates etc. are normal. JN to organise a meeting for the public to attend in September and he is engaging with P&K School.

All trees and hedges in the area to be looked at to see if TPO's can be applied. JN to co ordinate the details for CDC.

58. **Because We Care:** All arrangements have been made and it is going ahead this weekend. The committee wish to thank the Parish Council for their contribution for their community event.

59. **Finance:**

ACCOUNTS TO BE PAID
July 2019

<u>Date</u>	<u>ChqNo</u>	<u>To Whom Paid</u>	<u>Supply</u>	<u>Net £</u>	<u>VAT £</u>	<u>Total £</u>
01.07.19	DD	In Touch	Website	34.99	7.00	41.99
15.07.19	1896	JWS Landscapes	Grass Cutting	360.00		360.00
17.06.19	1897	CDC	Uncontested Election	217.00		217.00
17.06.19	1898	PCC	Grant (Upkeep)	750.00		750.00
17.06.19	1899	PCC	Because We Care	500.00		500.00
17.06.19	1900	Came & Co	Insurance	1403.95		1403.95
17.06.19	1901	Mulberry & Co	Payroll	105.00	21.00	126.00
17.06.19	1902	Troy	Prof Fees (NP)	822.50	164.50	987.00
17.06.19	1903	S Dack	Exp Norton Security	49.99		49.99
17.07.19	1904	S Dack	Administration	262.50		262.50
				<u>£4505.93</u>	<u>£192.50</u>	<u>£ 4698.43</u>

These were duly agreed and signed.

Review of Statements and Reconciliation for June 2019. These was duly checked, agreed and signed by a member of the Council as accurate.

CIL recommended project: SC has updated the CIL form including new projects. There was a request to include the updating of The Village Sign. Any other ideas please forward to SC. The Village Hall needs some work on the roof, and it may be an opportunity to install solar panels. SC to investigate options.

60. **Neighbourhood Plan Review:** TP reported that Troy have all the necessary paperwork needed to complete the works.
61. **Proposed development on Plaistow Road:** Troy have sent a letter from the PC to CDC planning, the PC wait an answer.
62. **Butts Common:** LK to collect monies from Foresters which has been raised holding weekly meat raffles. Southern Water have cleared away the old concrete and now the site is clear ready for the new play equipment. LK to advise on dates for the Opening of the replacement play equipment.
63. **Air Traffic:** Gatwick are still trying to use their emergency runways. People are being asked to continue to register air traffic noise with Gatwick.
64. **Planning:** To consider the following applications:

KD/19/01541/DOM - Case Officer: Vicki Baker
Messers J and C Correale
Cope Cottage Farm Scratching Lane Kirdford, Billingshurst
Erection of two storey side extension.

NO OBJECTIONS KPC noted that the address was incorrect on the Planning Application form.

KD/19/01573/PNO - Case Officer: Vicki Baker
Mr Richard Taylor
Howick Farm Scratching Lane Kirdford Petworth
Application for prior notification for the construction of new access track/lane for modern tractors and machinery.

NO OBJECTIONS

To note Planning Decisions received from CDC

Mr & Mrs Claydon
Oakfield, Village Road
PERMIT

KD/18/02332/DOM

Mr & Mrs Osborne
Little Chestnuts, Village Road, RH14 0NU
Demolish existing single garage and erect double garage, workshop and home office
WITHDRAWN

Enforcement Notices:

None

65. **Councillors to report Health & Safety Problems:** Yet again the Clerk received a report about broken glass in School Court. KPC are considering covert CCTV for targeted areas of the village.
66. **Public Participation:**
None
67. Date next meeting Monday 16th September 2019 to be held in The Chapel, Kirdford.
68. **Matters for Next Meeting:** Anti- social behaviour & vandalism. Health & Well Being.
69. **Confidential Matters:**

There being no further business the meeting closed at 9.40pm